

Certification of Documents

Each copy document certified must have on its face (ideally on its face, but may be on the back if space is limited) and written legibly:

- The name/identity of the person certifying the document;
- The capacity in which the certifier is permitted to certify (acceptable profession, position, etc. and membership number where relevant)
- Their signature and address, telephone or email address at which they can be contacted;
- The date certification takes place; and
- The required wording as set out below:

Proof of Identity - Certification Wording

Where the document being certified is proof of identity, which must contain a photograph of the applicant for business or customer, the certifier must write on the face of the document:

"I have seen and compared the original document verifying the identity of the applicant for business or customer/client and the copy of the document is a complete and accurate copy of the original and the photograph bears a true likeness to the individual to whom the certification relates." (or words substantially to that effect)

Proof of Address - Certification Wording

Where the document being certified is a proof of address, the certifier must write:

"I have seen and compared the original document verifying the residential address of the applicant for business or customer/client and the copy of the document is a complete and accurate copy of the original." (or words substantially to that effect)

Other documents - Certification Wording

Where the document being certified is any other form of document, the certifier must write:

"I have seen and compared the original document, and the copy of the document is a complete and accurate copy of the original." (or words substantially to that effect)

Acceptable Certifiers

Stonehage Fleming can only accept certification from an individual who is independent of the person named in the documents being certified, whom has the appropriate authority and where relevant, from acceptable equivalent jurisdictions:

- a current Senior Associate/Director/Partner of the Stonehage Fleming Group;
- a current member of the judiciary, a senior civil servant;
- an individual who is a member of a professional body that sets and enforces ethical standards;
- a current notary public;
- an accountant who remains subject to professional rules;
- a solicitor who remains subject to professional rules; or
- a director or secretary of a regulated financial institution in Mauritius or meets the FATF's Standards.

Where relevant, a search of public registers should be undertaken to verify the certifying individual's credentials (i.e. Law Society register, relevant Institute of Chartered Accountants).

However, we may request from third party certifiers additional due diligence documentation or information to confirm their bona fides, and this information must be provided promptly upon request.